

Introducing....

The One Window Permitting Project – 2022

Where Did The Idea Come From?

The idea of creating a single online portal (“window”) through which municipal public works permits might be managed emerged from the 2019 [Regional Economic Development Strategy for Eastern Ontario](#), now being implemented by the Eastern Ontario Leadership Council ([EOLC](#)).

Initial Focus on Oversize/Overweight Loads

In 2020-21, with support from the Ontario Ministry of Municipal Affairs and Housing (MMAH), the EOLC analyzed the financial viability of such a platform. At that time, the focus of attention was on oversize/overweight (O/O) loads. The analysis concluded that viability would be enhanced by a) including public works permit types beyond oversize/overweight loads, and b) platform

The EOLC’s *Integrated Intelligent Transportation System Working Group* (I2TS) has been working on:

- Developing the concept of Eastern Ontario serving as a ‘test bed’ for transportation-related technologies and networks
- Achieving an ‘open access’ integrated, pan-regional 511 system that also includes MTO data
- Introducing a pan-regional permitting system for over-sized overlimit shipments through the region, including via provincial highways.

All of these initiatives are specifically referenced in the 2019 regional strategy.

Anticipated Outcomes of Current Project

- ✓ Online service for single and multi-jurisdiction public works permits launched
- ✓ Operational savings and efficiencies for municipalities, freight carriers, utilities and other permit customers
- ✓ Online route planning integrated into permit service
- ✓ Development of best practices and common application form for each permit type
- ✓ Central payment system
- ✓ Good governance in place.

availability to municipalities, freight carriers, utilities, and other permit customers across the province.

A Bigger Vision for Public Works Permits

The EOLC’s I2TS Working Group went to work to expand (more permit types) and extend (geographically) the original One Window Permit concept. When the MMAH Municipal Modernization Program’s third intake opened in October of 2021, the EOLC worked with the [United Counties of Stormont, Dundas and Glengarry](#), to submit a collaborative proposal that also involved [Good Roads](#) (formerly the Ontario Good Roads Association), and an Ontario-based private sector development partner, [Transnomis Solutions Inc.](#)

What's the Development Plan?

In early 2022, MMAH notified project lead municipality, United Counties of Stormont, Dundas and Glengarry that its MMP submission (*Integrated Modernization of Public Works Permitting for Ontario Municipalities*) on behalf of the partnership, had been approved. Project accelerated immediately....

From February to April 2022:

- ✓ Project Partnership Steering Committee formed; project funding arrangements established by SDG
- ✓ Sequencing of work on best practices development, common forms laid out, by permit type
- ✓ Group of pilot communities has begun meeting with Transnomis Solutions to provide insight and feedback (rapid iterations)
- ✓ Transnomis is building the evaluation version of the platform “behind the scenes” (on permit-by-permit) basis and testing with pilot municipalities
- ✓ Virtual demo sessions convened to give pilot municipality users the opportunity to simulate application, review and decision-making processes; ‘real-time’ feedback to Transnomis.

Pilot Municipalities and Transnomis are using “Agile” Iterative Processes to Develop Best Practices and OWP Service Solution:

- United Counties of Stormont, Dundas and Glengarry
- United Counties of Prescott Russell
- United Counties of Leeds and Grenville
- Lanark County
- Northumberland County
- Town of Perth
- Town of Smiths Falls
- Dufferin County
- Huron County
- Lambton County

Here's What's Coming Next...

Project Timeline... By Key Tasks	Winter (2022)	Spring	Summer	Fall	Winter (2023)
Project Steering Committee formed	Complete				
Pilot Municipalities Group Operational	Complete				
Best Practices, Common Forms Created (Evaluation)	Under way				
Ontario Road Network (ORN) Data Updates	Pilot Comm.				
On Screen' Route Planning Using Integrated Municipal 511		Under way			
Outreach to Municipal Permit Customers (Carriers, Utilities)		Beginning			
Outreach to Additional Municipalities		Beginning			
All Permit Types Ready (Evaluation Versions Operational)		Under way			
Handover of Best Practices to Good Roads					
Payment System, Financial Processes in Place					
Soft Launch" of Platform for Municipalities					
Freight Carriers and Utilities Onboarded					
Preparation and Improvements					
Long-term Governance Processes and Systems (Good Roads)		Beginning		In place	Ongoing
Go Live' - Fully Functional Platform					Jan-23
MMP Project Wrap-Up					